



## Welcome Letter- Orchard School Clinic

### Dear Parent or Guardian:

Orchard School Clinic is a school-based location of RiverStone Health Clinic. This is a collaborative effort between RiverStone Health, Billings Public Schools and Billings Clinic. The goal of the Orchard School Clinic is to improve the health and well-being of the students and their immediate family. Healthy students are more likely to succeed in school.

### What is Orchard School Clinic?

- Orchard School Clinic is an extension of RiverStone Health Clinic. Orchard School Clinic is a school - based clinic open to students and families of Orchard, Newman, Ponderosa and Washington Elementary Schools and Riverside Middle School. The Clinic will be open during the school year Monday-Friday from 12 pm- 4 pm.
- Orchard School Clinic will provide routine well child exams with immunizations, school and sports physicals, preventative care, urgent care and behavioral health services. Orchard School Clinic is staffed by physicians, physician assistants, child psychiatrist, nurses and a licensed clinical social worker.
- The purpose of the Clinic is to provide high quality healthcare in a friendly setting, at a time that is convenient to the student and the family. Orchard School Clinic can be your regular healthcare provider or can support your regular doctor/clinic.

### Is there a charge for the Clinic's services?

- Orchard School Clinic accepts Medicare, Medicaid, Healthy Montana Kids and most insurance plans. If you have insurance, we will directly bill your insurance company. You will be responsible for co-pays and unmet deductible amounts. We also have a sliding fee scale that is based on income and family size.

### How do I enroll in Orchard School Clinic?

There is an enrollment process that is required before we are able to see your child in the clinic. **Children cannot be seen in the clinic without your consent and completion of the enrollment process.**

- Call the Orchard School Clinic at 406-247-3210 or email [orchardclinic@riverstonehealth.org](mailto:orchardclinic@riverstonehealth.org) to request an enrollment packet
- Visit our website [RiverStoneHealth.org](http://RiverStoneHealth.org), under Clinic Locations to find the Orchard School Clinic enrollment materials online
- Complete and return the enrollment packet

### What happens after I enroll?

- By completing the enrollment process, the student may be seen at Orchard School Clinic
- If your student has a primary care provider other than Orchard School Clinic or RiverStone Health, we will contact your primary care provider regarding the services provided. If your child has a Medicaid Passport Provider other than RiverStone Health, we will need to request and receive authorization from the Passport Provider prior to the visit.
- To schedule an appointment for your child or family member, please call the Orchard School Clinic at 247-3210.